

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 8, 2018
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on January 8, 2018 at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

SECRETARY'S REPORT

Motion by Andrejko, secc. Bowers that the Secretary's Report for the month of December 2017 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on December 4, 2017 and December 11, 2017 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Bowers that the Manager's Report for the month of December 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Bowers that the Treasurer's report for the month of December 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF DECEMBER 13, 2017 and JANUARY 2, 2018

Motion by Andrejko, secc. Bowers that the minutes of the meeting of December 13, 2017 and January 2, 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

LIST OF BILLS

Motion by Andrejko, secc. Bowers that the list of bills for the month of December 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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PRIOR APPROVAL OF BILLS

Motion by Andrejko, secc. Bowers that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Bowers that the communications for the month of December 2017 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Bowers that Ben Hultz, Dillon Ropetski, Marc McEvoy, Richard Colarusso, Patrick Wallace & Thomas Tryba be hired as a temporary laborer in the Public Works Department effective January 15, 2018 to February 13, 2018 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective January 15, 2018 to February 13, 2018 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 001-2018 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Lewis, secc. Krushnowski to approve Resolution No. 001-2018 as presented for the SOLOMON CREEK INTERCEPTOR REHABILITATION grant application in the amount of \$750,000 and that it is hereby approved as submitted. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL - KEY ENERGY CONSULTING AGREEMENTS 2018

Motion by Lewis, secc. Krushnowski to approve the agreements from Key Energy Consulting for the purchase of electricity for 2018 be accepted and that the Chairman be and is authorized to sign the documents indicating acceptance. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – FIRE HEADQUARTERS LOAN CLOSING SIGNATURES

Motion by Lewis, secc. Krushnowski to authorize the following signatures for completion of any and all documents related to the Fire Headquarters loan closing:

Russell P. Davis, Chairman

George L. Andrejko, Vice Chairman

Samuel T. Guesto, Jr., Township Manager

Donna M. Makarczyk, Township Secretary

On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2017 –Number 47 thru 55 for various projects including street paving, LSA Grants, Knox Street stormwater pipe replacement and other projects in the amount of \$18,487.29. These will be paid through various funds and grants including from the Sewer Fee Account and Liquid Fuels. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H17009 in the amount of \$946.25 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – GOLDEN BUSINESS MACHINES, INC.

Motion by Lewis, secc. Krushnowski to approve Invoice No. IN238443 in the amount of \$3,941.00 to Golden Business Machines, Inc. for computer upgrades to the Code Enforcement Office. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL – ADJUSTMENT OF AN INCREASE TO THE COST OF VEHICLES

Motion by Lewis, secc. Krushnowski that the following adjustments to the costs for vehicles which was authorized at the December 13, 2017 meeting be approved:

2018 Ford Super Duty F-550 up-fit from Bradco Supply Company, Towanda PA, at a cost of \$41,126.00 through COSTARS contract #025-074 an increase of \$1,626.00.

2018 Ford Super Duty F-250 from Bradco Supply Company, Towanda PA, at a cost of \$12,750.00 through COSTARS contract #025-074 an increase of \$1,238.00.

On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – MUNICIPAL BUILDING DOOR PROJECT

Motion by Lewis, secc. Krushnowski that the Township Engineer is authorized to design specifications for the replacement of the doors at the Municipal Building and submit them to the Board for review and consideration at the February Work Session. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT APPLICATION – ED KRASAVAGE CONSTRUCTION

Motion by Bowers, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve payment application No. 1 from Ed Krasavage Construction in the amount of \$11,988.00 for the Loomis Park Manhole Installation Project from the sewer fee account and that the Township Secretary is hereby authorized to seek reimbursement for this invoice from the Wyoming Valley Sanitary Authority. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT APPLICATION – AR POPPLE CONSTRUCTION, INC.

Motion by Bowers, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve payment application No. 1 from AR Popple Construction, Inc. in the amount of \$32,695.00 for the Knox Street Storm Pipe Replacement Project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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AUTHORIZATION – PURCHASE ORDER AND QUOTE FOR FINANCING FOR ONE 2018 FORD UTILITY POLICE INTERCEPTOR ALL WHEEL DRIVE VEHICLE

Motion by Bowers, secc. Krushnowski to authorize a purchase order in the amount of \$40,817.97 for one 2018 Ford Utility Police Interceptor All Wheel Drive Vehicle from KOCH 33 Ford, Easton PA thru COSTARS Contract #13-084 and that the Township Secretary is authorized to request quotes for lease financing the same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

WAIVER OF PERMIT FEES FOR DEMOLITION OF LEE PARK FIREHOUSE

Motion by Bowers, secc. Krushnowski that the Township waive all permit fees for the demolition of the Lee Park Firehouse and said fees are hereby waived. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – PAYMENT OF INVOICE

Motion by Bowers, secc. Krushnowski that the Township Manager is authorized to pay the Invoice in the amount of \$20,850.00 for demolition of the Lee Park Firehouse from Redmond Logging and Excavating upon notification in writing of satisfactory completion from the Township Building Inspector. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL OF LOCAL ECONOMIC REVITLIZATION TAX ASSISTANCE (LERTA) FOR EARTH CONSERVANCY LAND KNOWN AS HANOVER 9

Motion by Bowers, secc. Krushnowski that pursuant to Pennsylvania's Local Economic Revitalization Tax Assistance (LERTA) Act to approve a tax abatement by way of the proposed Ordinance which establishes the boundaries of a Local Economic Revitalization Tax Assistance area consisting of 271.97 acres of property also known as the Earth Conservancy Hanover 9 site and was the subject of a duly advertised public hearing before the Board on January 3, 2018, and which incorporated the exhibits introduced at that hearing and which identified the LERTA exemption schedule and application procedures. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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ADJOURNMENT

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna M. Makarczyk, Secretary